



**Menston Parish Council
Parish Council Meeting
Thursday 27th February 2025 at 7.05pm**

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, Chris Steele and Jo White

2025/018 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2025/019 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors John Houlihan and Dale Smith.

2025/020 To receive any disclosures of interest or requests for dispensation

None.

2025/021 Public consultation and question time

Four members of the public were present at the meeting. Two members of the public spoke in support of the grant application for Menston Bowling Club. Two members of the public spoke in support of an event to commemorate the 80th anniversary of VE Day on 10th May.

2025/022 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting held on 30th January 2025 be accepted as a true and accurate record of the meeting.

Proposed: Councillor Moore

2025/023 Finance

To note the following payments:

- The monthly salary invoice
- DWD - £84 Neighbourhood Plan questionnaire work
- Design Yorkshire - £2346.12 Neighbourhood Plan work

To approve the following payments:

- Kirklands (Menston) Trust - £143.03 (room hire £34.50, library cleaning £108.53)
- YLCA - £105 (training courses)
- SmallPrint - £2,265 (newsletter printing)

Proposed: Councillor Moore

2025/024 To consider the following grant applications

- **Ilkley Community Transport** - £3,000 – towards the replacement of a minibus
- **Menston Bowling Club** - £1,700 towards grounds maintenance

RESOLVED: to approve the grant application for Ilkley Community Transport and to fund 50% of the grant application for Menston Bowling Club.

Proposed: Councillor Moore

It was agreed that the Parish Council would approach Menston in Bloom and ask them to re-appraise the costings for their grant application.

It was agreed to defer the discussion about the circuit path grant application. Councillor Greer agreed to set up a poll on FaceBook to gauge support for this proposal.

Councillor Steele advised the meeting that he has contacted Councillor Alex Ross-Shaw at Bradford Council to ask whether any CIL funds are available for this proposal.

2025/025 To agree the nomination of an additional Parish Council signatory

Councillor Greer agreed to become a Parish Council signatory.

2025/026 To set up a working party to review the Parish Council grant application process

Councillors Greer, Steele and White agreed to form a working party to review the Parish Council grant application process.

2025/027 To consider Bradford Council's traffic proposals for Menston

Councillor Steele advised the meeting that work to install dropped kerbs will take place from 10th February to 10th March. Once this work is complete the 20 mph zones will be introduced. It was agreed that the Parish Council will contact David Kirkpatrick and ask for a meeting to discuss the proposals for the Cleasby Road/Main Street junction. Councillor Greer agreed to investigate the current ownership of the businesses on Main Street at the junction with Cleasby Road.

2025/028 To consider a request for the Parish Council to become involved in the 80th anniversary of the VE day celebrations

It was agreed that Councillor Greer will represent the Parish Council and Cheryl Thornton will represent the Community Association in any discussions for this event. Following a discussion about the events organised for the King's Coronation in 2023 Josh Cartwright agreed to make a donation of £1,500 towards a PA system which could be used at Kirklands.

2025/029 To discuss training for Parish Councillors and the Clerk

It was agreed that the Parish Councillors and the Clerk could identify any appropriate training courses.

2025/030 To receive updates about any recent meetings of the following groups:

- **Kirklands Menston Trust** – Councillor White advised the meeting that two new Trustees have now been appointed and the Trust is looking at the refurbishment of the toilets in the Library.
- **LS29 Meeting** – Councillor Banister had attended the first meeting of the group in Ilkley. The next meeting will take place on 15th April and Councillor Banister will encourage the other Parish Councils to consider joining the Local Access Forum.
- **Heritage Group** – the group has received a payment of £500 from the Community Cohesion Fund. The group will be producing a leaflet and linking up with a group from Bradford who will visit Menston and walk the trail.
- **Menston Lights** – Councillor Greer advised the meeting that the accounts from this group are now available. It was agreed that Councillors Greer, Steele and White will look at any future grants to Menston Lights.

2025/031 to receive any updates:

- **The Peter Finlay memorial bench** - Councillor Banister advised the meeting that she has been in contact with John Flinn to ask whether he would accept a commission to design the bench.
- **Barn Close** – Councillor Greer agreed to chase this up.

2025/032 Chairman's remarks and correspondence

None.

2025/033 To consider any items to be held in closed session

None.

2025/034 Any future agenda items

To receive an update about the Emergency Plan

2025/035 Date of next meeting

It was agreed that the next meeting of the Parish Council will take place at 19.05 hours on Thursday 27th March 2025.