



MENSTON PARISH COUNCIL

The next **Parish Council Meeting of Menston Parish Council** will be held in **the Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 31st October 2024 starting at 7.05pm** *Catriona Hanson*

Parish Clerk
25th October 2024

AGENDA

1. **Welcome and introduction from the Chairman of the Parish Council**
2. **To receive any apologies for absence**
3. **To receive any disclosures of interest or requests for dispensation**
4. **Public consultation and question time**
5. **Minutes of previous meeting and progress report**
To approve the minutes of the Parish Council meeting held on 26th September 2024
6. **Finance**
To note the following payments:
 - The monthly salary invoice
To approve any invoices received
Kirklands (Menston) Trust – £334.04 (room hire £117, library cleaning £217.04)
Bradford Council -
7. **To approve the Parish Council's quarterly financial update** (Appendix 1)
8. **Bank signatories – to discuss whether the Parish Council requires two authorisations for bank transactions**
9. **To agree to authorise up to £100 for refreshments to celebrate the Park re-opening on 22nd November**
10. **To consider a grant application from St John's Church (£480) for replacement tarmac on sloping access path to the church** (Appendix 2)
11. **To consider a request for a variation to a grant approved for Menston Primary School** (Appendix 3)
12. **To consider a grant application from Kirklands (Menston) Trust for £4,000 towards remedial work to the drains** (Appendices 4 and 5)
13. **Defibrillators – to consider any additional locations** (Appendix 6)
14. **Remembrance Services – to receive an update** (Appendix 7)
15. **To receive an update about moving to a gov.uk domain** (£170)

- 16. Emergency plan** – to nominate a Parish Council representative to liaise with Bradford Council's Emergency Planning Team
- 17. To agree to ask Bradford Council to re-paint the Bus Stop sign on the highway on Station Road**
- 18. To ask Bradford Council to provide a new sign for Menston Park**
- 19. To formally request the Lawn Tennis Association to upgrade the tennis courts in Menston Park**
- 20. Prescriptions** – to discuss any possible course of action which could be taken by the Parish Council
- 21. To receive an update about the Welcome to Menston signs**
- 22. To receive update (if any) from the recent meetings of:**
 - Menston Community Association
 - Kirklands (Menston) Trust
 - Climate Action Menston
 - Wharfedale Greenway
 - Airport Consultative Committee
 - Local Access Forum
- 23. To receive updates (if any) about:**
 - Menston Parks and travellers access
 - Peter Finlay Memorial Bench
 - Barn Close paved area
 - Traffic proposals for Menston
- 24. Chairman's remarks and correspondence**
- 25. To consider any items to be held in closed session**
- 26. Agenda items for the next meeting**

To agree the Parish Council precept for 2025-26
- 27. Date of next meeting**

To agree the date of the next meeting of the Parish Council on Thursday 28th November 2024 at 7.05pm.