



MENSTON PARISH COUNCIL

The next **Parish Council Meeting of Menston Parish Council** will be held in the **Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 25th July 2024 starting at 7.05pm**

Catriona Hanson

Parish Clerk
19th July 2024

AGENDA

1. **Welcome and introduction from the Chairman of the Parish Council**
2. **To receive any apologies for absence**
3. **To receive any disclosures of interest or requests for dispensation**
4. **Public consultation and question time**
5. **Minutes of previous meeting and progress report**
To approve the minutes of the Parish Council meeting held on 27th June 2024
6. **Finance**
To note the following payments:
 - The monthly salary invoice
 - £54.60 to Cllr Greer for the purchase of a gift
To agree to pay the following invoices:
 - Kirklands Trust – Room hire charges (£208.50) and Library cleaning (£104.95)
 - To agree to renew the Parish Council's insurance policy (£818.46)
 - To make a contribution of £100 towards the decorating costs for the Heritage Room
7. **To approve the Parish Council's quarterly financial update** (Appendix 1)
8. **To consider the following grant applications:**
 - Kirklands (Menston) Trust - £18,045 – replacement windows (Appendices 2 – 5)
 - Menston Primary School - £5,280 – to fund 'My Happy Mind' – the school's mental health and wellbeing programme (Appendices 6 – 7)
 - Menston Retired Men's Forum - £500 (Appendices 9 – 10)
 - St John's Church – £2,000 towards maintenance of the churchyard (Appendix 11)
9. **Website additions:**
To agree to pay £643 for some additional functions for the website (Appendix 8)
10. **Neighbourhood Plan** – To agree to engage Jamie Wilde from Design Yorkshire to act as a consultant for the Parish Council's Neighbourhood Plan.
11. **To note a request for help with grounds maintenance at Menston Churchyard**

12. Assets of Community Value

To agree to ask Bradford Council to renew the following assets of community value which are due to expire on 17th September 2024:
Menston Arms, Scout/Guide Land at Low Hall Road and Malt Shovel.

13. Menston Community Library

To consider any budget implications for Menston Library as a result of Bradford Council budget discussions

14. To receive an update about the Airspace change process and what, if any, next steps there might be for the Parish Council

15. To receive an update on the park and travellers access

16. To receive an update about the Welcome to Menston signs

17. To receive update (if any) from the recent meetings of:

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Wharfedale Greenway

18. To receive updates (if any) about:

- Menston Parks
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston

19. Pay sub-review group – to receive an update, and approve any recommendations, if proposed

20. Chairman's remarks and correspondence

21. To consider any items to be held in closed session

22. Agenda items for the next meeting

23. Date of next meeting

To agree the date of the next meeting of the Parish Council on Thursday 29th August 2024 at 7.05pm.