



MENSTON PARISH COUNCIL

The next **Parish Council Meeting of Menston Parish Council** will be held in the **Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 29th August 2024 starting at 7.05pm**

Catriona Hanson

Parish Clerk
23rd August 2024

AGENDA

1. **Welcome and introduction from the Chairman of the Parish Council**
2. **To receive any apologies for absence**
3. **To receive any disclosures of interest or requests for dispensation**
4. **Public consultation and question time**
5. **Minutes of previous meeting and progress report**
To approve the minutes of the Parish Council meeting held on 25th July 2024
6. **Finance**
To note the following payments:
 - The monthly salary invoice
To approve the following payments:
 - Kirklands Trust (Library cleaning £108.53) and room hire for Menston Heritage Group meeting (£58.50)
 - Society of Local Council Clerks annual membership renewal (£183)
 - To reimburse the Clerk for 24 hours work for the Kirklands (Menston) Trust – April-July 2024
 - Office rent April – September 2024 (£208)
 - To note the payment of £1,800 to Menston Bowling Club (grant approved in January 2024)
 - To note the payment of £22 to Smallprint for laminated posters
7. **To agree a start time for the Parish Council Planning Committee meetings of 8.30pm**
8. **To agree a formal response to the proposed conditions set out for the siting of the garage for Menston Community Association storage**
9. **Neighbourhood Plan**
To agree the letter of engagement from Design Yorkshire (Appendix 1) and note the costings (Appendices 2 & 3)
To agree to set up a Zoom account for online meetings at a cost of £12.99 per month
10. **To nominate a representative to attend a meeting of the Bradford Council Climate Action Plan Stakeholder Co-creation workshop (Appendix 4)**
11. **To agree a response to the Bradford Libraries opening hours consultation (Appendix 5)**

12. To agree the arrangements for the Remembrance Sunday service on 11th November and the purchase of poppy wreaths

13. To consider making an application to the Community Energy Fund

14. To receive an update about moving to a .gov.uk domain name (Appendix 6)

15. To receive an update about the Welcome to Menston signs

16. To receive update (if any) from the recent meetings of:

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Wharfedale Greenway
- Airport Consultative Committee
- Local Access Forum

17. To receive updates (if any) about:

- Menston Parks and travellers access
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston

18. Chairman's remarks and correspondence

19. To consider any items to be held in closed session

Pay review sub group - to receive an update and approve any recommendations

20. Agenda items for the next meeting

21. Date of next meeting

To agree the date of the next meeting of the Parish Council on Thursday 26th September 2024 at 7.05pm.