



Menston Parish Council Parish Council Meeting Thursday 27th June 2024 at 7.05pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, John Houlihan, Chris Steele, Dale Smith and Jo White

Clerk: Catriona Hanson

2024/123 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2024/124 To receive any apologies for absence

None.

2024/125 To receive any disclosures of interest or requests for dispensation

Councillor Smith asked for his membership of the Conservative Party to be added to his register of interests.

2024/126 Public consultation and question time

Two members of the public were present at the meeting.

Cheryl Thornton attended the meeting to give an update about a recent funding request for some storage for the Menston Community Association, sited at Kirklands.

RESOLVED: to support the proposal and agree to fund the proposal in principle, to a maximum of £3,300. This funding is dependent on receiving confirmation from the Kirklands (Menston) Trust that they will support the proposal.

Proposed: Councillor Moore

Ms Thornton also gave an update on the state of the Golden Ash tree planted in Stocks Close for the late Queen's Golden Jubilee. The Parish Council had previously funded some work to the tree, but it has appears to be suffering from Ash Die-back disease. Ms Thornton agreed to bring this matter back to the next Parish Council meeting for consideration.

2024/127 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Annual Meeting of the Parish and the Annual Parish Council meeting, both held on 30th May be accepted as a true and accurate record of the meetings.

Proposed: Councillor Moore

2024/128 Finance

To note the following payments:

- The monthly salary invoice
- Small Print (£2,145) – Menston newsletter
- Small Print (£223) – printing booklets and posters
- Justin Leeming (£15) – poster design work

To agree to pay the following invoice:

- Kirklands Trust – Room hire charges (£118.75) and Library cleaning (£104.95)

RESOLVED: to pay this invoice

Proposed: Councillor Moore

To consider the following grant applications

- Menston Methodist Church - £5,380 – equipment for Cornerstones Cafe
- NSPCC - £400 – hire of Kirklands for events

RESOLVED: to agree to fund some new kitchen equipment at Cornerstones at a cost of £3,220 and the NSPCC hall hire at £400.

Proposed: Councillor Moore

To agree to fund the cleaning of the Heritage Group room going forward

It was agreed that the Parish Council will contact the Kirklands (Menston) Trust and ask whether the cleaning of the Heritage Group room can be included in the programme of library cleaning and whether the Trust will arrange decoration and remedial works.

To consider a donation to MCA/CAM to support a local activity

Councillor Banister gave an update about the event and it was agreed that no donations are necessary.

2024/129 To receive an update about the Airspace change process and what, if any, next steps there might be for the Parish Council

Councillor Bob Felstead gave updates about the unauthorised development on Hillings Lane and the Airspace change process.

It was agreed that the Parish Council will write a letter of complaint to the Head of Planning and the Chief Executive at Bradford Council about the unauthorised development. Councillor Steele will continue to lobby the Council Leader – Councillor Susan Hinchcliffe.

Councillor Felstead gave an update about the latest proposals from Leeds Bradford Airport. He will be attending a meeting of the Consultative Committee on Wednesday and Councillor Greer agreed to check her availability to also attend.

Councillor Moore thanked Councillor Felstead for these updates.

2024/130 To receive an update on the park and travellers' access

Councillor Banister gave an update. She has not yet received a response to her emails to Brian Dobson about the proposals to restrict access. It was agreed to delegate the gate design decision to the Parks Group. Councillor Steele agreed to contact Mr Dobson and ask him to go-ahead with the installation of the gate as a first step, followed by the tree planting and construction of the mound.

The Parish Council agreed in principle to fund the new path around the park, subject to cost.

Proposed: Councillor Banister.

2024/131 To receive an update about the Welcome to Menston signs

Councillor White gave an update. She had circulated an email with various designs for consideration. It was agreed that the Parish Council will fund the signs. Bradford Council may already have links with manufacturers and it was agreed to contact Andrew Solomon and ask him to come to Menston for a meeting to discuss possible locations and any other requirements.

Councillor Banister asked the Clerk to add the bench on Westbourne Drive to the Parish Council's list of assets.

2024/132 To receive updates about any recent meetings of the following groups:

- **Menston Community Association** – none.
- **Kirklands Menston Trust** – Councillor White gave an update. It was agreed to ask for a copy of the accounts to accompany the forthcoming grant request.

- **Climate Action Menston** – Councillor Banister gave an update. The Ladies Clothes Swap took place on 15th June. The next meeting of Climate Action Menston will take place on 18th July. The group is working with the Friends of Wharfedale Greenway.
- **Wharfedale Greenway** – there was no update.
- **Allotments** – Councillor Steele agreed to contact the Cemeteries department at Bradford Council for an update about the possibility of using the overflow land next to the cemetery for allotments.
- **Menston Park** – an application for the new play equipment is currently under consideration.
- **Tennis courts** – Councillor Steele gave an update. Hire of the courts is now being charged using an app run by the Lawn Tennis Association. It was noted that the hire of the courts is being charged, but they are not being maintained. Councillor Steele agreed to chase this up with Brian Dobson.

2024/133 To receive updates about the following projects:

- **Peter Finlay memorial** – Councillor Banister gave an update. Jayne Finlay has agreed the design on behalf of the Finlay family. Councillor Banister agreed to ask John Flinn to work up a more detailed design.
- **Barn Close paved area** – Councillor Greer had attended a site meeting with the owner. The owner wishes to retain the parking spaces. Councillor Greer agreed to continue the investigations and to seek advice and a quote for the removal of the tree and tree roots.
- **Traffic proposals for Menston** – Councillor Felstead advised the meeting that Simon D’Vali will be leaving Bradford Council and the responsibility for traffic proposals will be re-allocated.

2024/134 To receive an update from the pay review sub-group

None.

2024/135 Chairman’s remarks and correspondence

Councillor Houlihan had been in discussion with Naomi McMorn about the Menston Scouts charitable status and updated the meeting about the comments made.

Sue Rix had been in touch with Councillor Moore and the Clerk about a proposal to present a thank you gift to a member of staff at Menston Primary School. The Parish Council agreed to fund the present and attend the leaving ceremony.

2024/136 Any future agenda items

2024/137 Date of next meeting

It was agreed that the next meeting of the Parish Council will take place at 19.05 hours on Thursday 25th July 2024.