



# MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** will be held in **the Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 21<sup>st</sup> March 2024 which starts at 7.05pm**

*Catriona Hanson*

Parish Clerk  
15<sup>th</sup> March 2024

## AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation**
- 4. Public consultation and question time** – members of the public are reminded that a maximum of 15 minutes in total is available for public consultation.
- 5. Minutes of previous meeting and progress report**  
To approve the minutes of the Parish Council meeting held on 29<sup>th</sup> February 2024
- 6. Finance**  
To note the following payments:
  - The monthly salary invoice
  - Smallprint £2,460 (newsletter and insert)
  - Dysons Corner Store £136 (library newspapers funded by library ring-fenced funds)To agree to pay the following invoices:
  - Kirklands Trust – Room hire charges - £69 and Library cleaning - £104.95
  - To reimburse the Clerk for an additional 36 hours for the Kirklands (Menston) Trust
  - Postage - £3.45To consider the following grant application:
  - Jo Onions £500 to fund the room hire for bereavement counselling sessions (Appendix 1)To consider donating £250 towards the purchase of a bench to be installed on Westbourne Drive
- 7. To receive an update about the Airspace change process and what, if any, next steps there might be for the Parish Council**
- 8. To receive an update on the park and travellers access**
- 9. To receive an update about the purchase of a bench for Westbourne Drive**
- 10. To receive update (if any) from the recent meetings of:**
  - Menston Community Association
  - Kirklands (Menston) Trust
  - Climate Action Menston
  - Wharfedale Greenway

**11. To receive updates (if any) about:**

- Menston Parks
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston

**12. To agree to deposit the paper copies of the Parish Council and Planning Committee minutes 2008 – 2020 with the West Yorkshire Archive Service (Appendix 2)**

**13. Pay sub-review group** – to receive an update, and approve any recommendations, if proposed

**14. Chairman's remarks and correspondence**

**15. To consider any items to be held in closed session**

**16. Agenda items for the next meeting**

**17. Date of next meeting**

To agree the date of the next meeting of the Parish Council on Thursday 25<sup>th</sup> April 2024 at 7.05pm.