



MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** to be held in **the Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 29th February 2024 which starts at 7.05pm**

Catriona Hanson

Parish Clerk
23rd February 2024

AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation**
- 4. Public consultation and question time** – members of the public are reminded that a maximum of 15 minutes in total is available for public consultation.
- 5. Minutes of previous meeting and progress report**
To approve the minutes of the Parish Council meeting held on 25th January 2024 and the Extraordinary meeting held on 1st February 2024
- 6. Finance**
To agree to pay the following invoices:
 - Monthly salary invoice
 - Kirklands Trust – Room hire charges - £46.50 and Library cleaning - £104.95
 - Anti-virus software - £89.99
To note the following payments:
 - Smallprint £4 – printing
 - Charlestown Lighting £3,645.60 (includes VAT) – Christmas lights
- 7. To agree closing and interview dates for any nominations to fill the Parish Council vacancy by co-option**
- 8. To agree a response to the JNP Group about the proposed footbridge at Menston Railway Station**
- 9. To consider adopting .gov.uk email addresses for the Parish Council and purchasing a .gov.uk domain name for the website**
- 10. To receive an update about defibrillators in Menston**
- 11. To consider a response to Bradford Council's Travel Assistance Service about proposed changes to travel arrangements for pupils travelling to Ilkley Grammar School using the dedicated bus services from Menston**
- 12. To receive an update about the Airspace change process and what, if any, next steps there might be for the Parish Council**
- 13. To receive an update on the park and travellers access**

14. To receive an update about the purchase of a bench for Westbourne Drive

15. To receive update (if any) from the recent meetings of:

- Menston Community Association
- Kirklands (Menston) Trust
- Climate Action Menston
- Menston Businesses Backing Climate Action scheme
- Wharfedale Greenway
- Northern Powergrid Meeting about Future Energy Scenarios
- Local Access Forum meeting

16. To receive updates (if any) about:

- Menston Parks
- Peter Finlay Memorial Bench
- Barn Close paved area
- Traffic proposals for Menston

17. Pay sub-review group – to receive an update, and approve any recommendations, if proposed

18. Chairman's remarks and correspondence

19. To consider any items to be held in closed session

20. Agenda items for the next meeting

21. Date of next meeting

To agree the date of the next meeting of the Parish Council on Thursday 21st March 2024 at 7.05pm.