



Menston Parish Council Planning Committee Meeting

Thursday 25th January 2024

MINUTES

Present: Councillors Marilyn Banister (Chairman), Lisa Greer, Philip Moore, Chris Steele and Jo White

P2024/001 Councillor Banister welcomed everyone to the meeting.

P2024/002 Apologies for absence

Apologies for absence were received and accepted from Councillor Smith.

P2024/003 Disclosures of interest

None.

P2024/004 Public consultation

None.

P2024/005 Minutes of the previous meeting and progress report

RESOLVED that the minutes of Menston Parish Council's Planning Committee meeting held on 30th November 2023 be agreed and accepted as a true and accurate record.

Proposed: Councillor Banister

P2024/006 Outcome of previous planning applications

Planning ref no	Site location	Brief description of proposal	Outcome
23/03403/FUL	Hill Top Farm Hillings Lane Menston	Change of use of agricultural buildings to use class C3 dwelling house and partial demolition to form curtilage.	Pending consideration
23/03554/FUL	Land At Park Road And Newfield Drive Menston	Construction of dormer bungalow	Granted
23/03608/LBC	Hagwood Farm Bleach Mill Lane Menston	Insertion of new steel framework to support new roof	Granted
23/03686/FUL	Reservoir House Hillings Lane Menston	Installation of 192 solar panels installed on a maximum of 1000sqm of land to the West of the existing dwelling.	Withdrawn
23/03827/ADV	The Fox 129 Bradford Road Menston	Installation of 10No non-illuminated parking disclaimer signs on and around the building	Granted
23/03826/FUL	The Fox 129 Bradford Road Menston	2 X 4 metre high column with Automatic Number Plate Recognition (ANPR) Cameras	Granted
23/04159/HOU	78 Main Street Menston	New porch to front and canopy to the rear to incorporate a replacement roof to the existing rear extension.	Granted

Planning ref no	Site location	Brief description of proposal	Outcome
		Conversion of the integral garage to additional living space. External alterations to comprise the application of render throughout, the introduction of brickwork sections, replacement windows and re-roofing.	
23/04156/HOU	38 Dicks Garth Road Menston	Front porch and dormer	Granted
23/03935/FUL	Land East Of Kentrigg St Johns Park Menston	Construction of detached dwelling with integral double garage and associated works	Withdrawn
23/04238/HOU	51 Ellar Gardens Menston	Demolition of existing conservatory. Construction of double storey rear and side extension, and single storey side extension	Granted
23/04227/HOU	11 Park Field Menston	Single storey rear extension. Two storey front porch	Granted

P2024/007 Planning applications to consider

Planning ref no	Site location	Brief description of proposal	Outcome
23/04740/HOU	41 Brooklands Lane Menston	Double storey side extension and single storey rear extension	Recommended for approval

P2024/008 Planning Panel

None.

P2024/009 To note any planning applications not for consultation

23/04591/CLP - 33 Newfield Drive Menston - Enlargement of existing rear extension and alterations to fenestration and roof profile

P2024/010 To receive an update on encroachment requests

Simon D'Vali had advised the meeting that he would be seeking advice from the Head of Engineering at Bradford Council.

P2024/011 To receive an update about enforcement matters

Councillor Banister asked the Clerk to contact Bradford Council's Enforcement Team to ask for an update about The Pump House.

P2024/012 Neighbourhood Development Plan

Councillor Banister gave an update about the Neighbourhood Plan. A meeting took place on 16th January and there are two further meetings arranged on 20th February and 26th March. Councillor Banister had met with Goodith White to look at the data from the recent survey. They had also started work on devising a quiz-style survey aimed at young people which can be distributed to Menston Primary School, Menston Scouts and Guides. Councillor White has agreed to lead a work group looking at green spaces and the Clerk is producing a timeline showing dates by activities as the Plan needs to be complete in time for the referendum in May 2026. It was agreed that hiring a facilitator to run some consultation sessions with local

residents would be a worthwhile use of funds. It was also agreed that it would be useful to engage with local businesses through the Menston Business Forum.

P2024/013 To consider any planning applications adjacent to the Parish Council boundary within Leeds City Council

None.

P2024/014 To report any progress on Bradford Council's Local Plan

None.

P2024/015 To agree a response to the Government's consultation on the proposed Street vote development orders

It was agreed to defer this to Councillor Banister to make a response on behalf of the Parish Council.

P2024/016 Chairman's remarks and correspondence

None.

P2024/017 Date of next meeting

It was agreed that the next meeting will take place on Thursday 29th February 2024 following the Parish Council meeting which starts at 7.05pm.