



Menston Parish Council

Parish Council Meeting

Thursday 25th January 2024 at 7.05pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Lisa Greer, Chris Steele and Jo White

Clerk: Catriona Hanson

2024/001 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2024/002 To receive any apologies for absence

Apologies for absence were received and accepted from Councillor Dale Smith.

2024/003 To receive any disclosures of interest or requests for dispensation

No further disclosures of interest from those made at the Annual Parish Council meeting were given at the meeting and no requests for dispensation had been received by the Clerk.

2024/004 Public consultation and question time

Six members of the public were present at the meeting and addressed the meeting about problems caused by a lack of gritting on roads and pavements during the recent spell of icy weather, injuries caused by dangerous and protruding tree roots on Hawksworth Drive and speeding traffic and concerns about pedestrian safety when crossing Bingley Road at the junction near Main Street. The points raised were addressed by Simon D'Vali and Paul Naylor from Bradford Council's Highways department who were present at the meeting and also by Councillor Bob Felstead and Councillor Chris Steele.

Councillor Felstead advised the meeting that work on accessibility at Menston Railway Station will begin in March 2024 and be completed by April 2025.

Mr D'Vali advised the meeting that the introduction of a safe road crossing outside Menston Primary School will lead to the loss of two parking spaces outside the new Nisa store and car owners will be asked to park on East Parade instead.

2024/005 To receive a presentation from Paul Naylor from Bradford Council's Winter Operations department

Mr Naylor gave a presentation about Bradford Council's Winter Operation and stressed that he is happy to work with the Parish Council and the local community to improve conditions on the pavements and roads during the winter. He spoke about the successful snow wardens scheme being run by local communities in other areas and Councillor Felstead highlighted the work of the Wharfedale Wombles - a group of local volunteers who organise litter picking sessions and clear pavements of snow and ice when necessary. It was agreed that this might be a suitable topic for inclusion in the next edition of the Menston newsletter. Councillor Moore thanked Mr Naylor for his presentation.

2024/006 To receive a presentation from Simon D'Vali from Bradford Highways department

Mr D'Vali gave a presentation about proposed traffic measures in Menston and answered a number of questions from members of the public and the Parish Council. It was agreed to arrange a separate meeting to discuss a potential financial contribution from the Parish

Council towards the junction improvements at Bingley Road with Main Street and Main Street with Cleasby Road.

Councillor Moore thanked Mr D'Vali for his presentation.

2024/007 To appoint a Vice Chairman for the Parish Council

RESOLVED: to appoint Councillor Banister as Vice Chairman of the Parish Council

Proposed: Councillor White

2024/008 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting on 30th November 2023 be accepted as a true and accurate record.

Proposed: Councillor Moore

2024/009 Finance

To agree to pay the following invoices:

- Monthly salary invoice
- Kirklands Trust – Room hire charges - £183 (Parish Council meetings January – March 2024, Neighbourhood Planning meeting and Heritage Group meeting) and Library cleaning - £104.95

To note the payment of £1,400 to Bleach Mill Lane Residents Association (grant approved in October 2021)

RESOLVED: to pay these invoices and agree the payment to Bleach Mill Lane Residents Association for works completed to date, subject to submission of the appropriate invoices.

Proposed: Councillor Moore

2024/010 To approve the Parish Council's quarterly financial update

RESOLVED: to approve and accept the quarterly financial update

Proposed: Councillor Moore

2024/011 Bank signatories

Councillor Banister and Councillor White agreed to act as signatories for the Parish Council's bank account.

2024/012 Grant application

RESOLVED: to approve the grant application for £1,700 from Menston Bowling Club

Proposed: Councillor Moore

2024/013 To agree to a request from Menston Cares to fund the yellow Menston Cares booklet

RESOLVED: to agree to fund up to £600 for the booklet

Proposed: Councillor Moore

2024/014 To receive a presentation from John Durkin about possible match funding for the new Scout hut

Mr Durkin gave an update about the funds being raised for the new Scout hut in Menston. The Parish Council confirmed that it has identified £50,000 from CIL funds towards the Scout hut and agreed that they would be happy to provide a letter confirming that these funds have been set aside for this purpose. Councillor Moore explained that the funds would be released in stages, upon production of copies of invoices for the works carried out. Councillor Moore thanked Mr Durkin for his presentation

2024/015 To support the folk song for Bradford's City of Culture initiative

Councillor Steele advised the meeting that a Menston resident has had a folk song which he composed accepted by the City of Culture team and is currently writing a second song. It was agreed to promote this on the Facebook page.

2024/016 To agree to fill the Parish Council vacancy by co-option

RESOLVED: to fill the Parish Council vacancy by co-option.

Proposed: Councillor Moore

2024/017 To nominate a Parish Council representative for the Bradford District Local Access Forum

Councillor Banister advised the meeting that she is interested in this topic and would like to attend one meeting of the Local Access Forum before deciding whether to accept a nomination as the Parish Council representative.

2024/018 To receive an update about the Airspace change process and what, if any, next steps there might be for the Parish Council

There was no update.

2024/019 To receive an update about recovering costs for the Coronation celebrations

Councillor Moore gave an update. He had approached the company concerned who had suggested that they could make a donation of £2,000 to a local charitable cause. It was agreed to suggest that the new Scout hut might be a suitable cause.

2024/020 To receive an update on the park and travellers access

The Clerk agreed to contact Brian Dobson with some suggested dates and times.

2024/021 To receive an update about the purchase of a bench for Westbourne Drive

It was agreed to retire this item from the agenda.

2024/022 To receive an update about some 'Welcome to Menston

It was agreed to discuss this with Simon D'Vali at the meeting on 1st February.

2024/023 To receive an update about Menston Park

Councillor Banister advised the meeting that Bradford Council had been in touch to explain that they are seeking a tender for the play equipment.

2024/024 To receive an update about the defibrillator

The Clerk advised the meeting that the Kirklands defibrillator has recently been installed on the outside of the building. The Kirklands Trust have agreed to fund the electrical work and reclaim this from the Parish Council.

2024/025 Chairman's remarks and correspondence

Councillor Banister had been in touch with Jayne Finlay from Menston Guides about some recent correspondence. It was noted that this forms part of one of the Guides' Interest badges and the Parish Council is not expected to respond.

Councillor Moore and the Clerk had received some correspondence from Nigel Cawthorne about funding the Christmas lights. It was agreed that Councillor Moore would contact Mr Cawthorne for more information.

Councillor Moore advised the meeting that following the November Parish Council meeting Councillors Banister and Smith had offered to join him on the Salary Review Group.

2024/026 Date of next meeting

It was agreed that an extraordinary meeting of the Parish Council will take place on Thursday 1st February at 7.05pm in the Chevin Room.

The next Parish Council meeting will take place on Thursday 29th February at 7.05pm in the Wharfe Room.