

MENSTON PARISH COUNCIL

The next meeting of **Menston Parish Council** will be held in the **Wharfe Room at Kirklands Community Centre, Main Street, Menston on Thursday 29th June 2023 which starts at 7.05pm**

Catriona Hanson

Parish Clerk
23rd June 2023

AGENDA

- 1. Welcome and introduction from the Chairman of the Parish Council**
- 2. To receive any apologies for absence**
- 3. To receive any disclosures of interest or requests for dispensation**
- 4. Public consultation and question time**
- 5. Minutes of previous meeting and progress report**
- 6. Finance**
 - To note the following receipts:
 - Bradford Council - £800 Welcome Space grant for Menston Library
 - Kirklands Trust - £677.04 Clerk fee for meetings September 2022-March 2023
 - To agree to pay the following invoices:
 - Monthly salary invoice
 - Catriona Hanson – stationery (£49.99)
 - To reimburse the Clerk for 18 hours additional work (6 hours Coronation celebrations meetings and 12 hours Parish Council external audit work)
 - Service Level Agreement for Bradford Council payroll service (£390)
 - Smallprint – Menston Community Association newsletters (£1,760)
 - Dysons – Menston Library newspapers (£100.80) – funded by the Library
 - Samuel Addison – Sound systems for the Coronation celebrations (£1,500)
 - Menston Methodist Church defibrillator replacement parts (£158.40)
 - Kirklands Trust – Library cleaning (£153.60), meeting room hire (£61.50)
- 7. Fields on Otley Road**
 - To receive an update about the land on Otley Road.
- 8. Grant application**
 - To consider a grant application from the NSPCC – 4 lots of room hire at Kirklands for events (£400) – deferred from May meeting (Appendix 1)
- 9. Defibrillator cabinet** – to agree to purchase a replacement cabinet for the defibrillator sited at Menston Methodist Church (Appendix 2)
- 10. To finalise arrangements for filling the Parish Council vacancy by co-option**
- 11. To agree to draft a response to Bradford Council about their proposals for Menston traffic measures**
- 12. To receive an update about some 'Welcome to Menston' signs**

13. To receive an update from the recent meetings of:

- **Menston Community Association**
- **Kirklands (Menston) Trust**
- **Climate Action Menston**

14. To agree to the Parish Council reimbursing Parish Councillors for the purchase of printer paper and ink

15. To consider whether the Parish Council should fund any additional transport for local residents through Ilkley Community Transport

16. To consider whether the Parish Council is interested in taking ownership of an area of land at the junction of Main Street and Croft Park

17. To identify the ownership of some land on Burley Road

18. Chairman's remarks and correspondence

19. To consider any items to be held in closed session

20. Agenda items for the next meeting

21. Date of next meeting

To agree the date of the next meeting of the Parish Council on Thursday 27th July 2023 at 7.05pm.