

Menston Parish Council
Parish Council Meeting
Thursday 24th November 2022 at 7.00pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Gordon Metcalfe, Jamie Needle, Dale Smith, Goodith White and Jo White

Clerk: Catriona Hanson

2022/242 Welcome and introduction from the Chairman of the Parish Council

Councillor Moore welcomed everyone to the meeting.

2022/243 To receive any apologies for absence

None.

2022/244 To receive any disclosures of interest or requests for dispensation

The following disclosures of interest were noted:

Councillors Needle and Goodith White – members of Climate Action Menston

Councillor Banister – Non-pecuniary interest in Streetspace and member of Climate Action Menston

Councillor Smith – District Councillor, member of Menston Cricket Club, Kirklands (Menston) Trust, Menston in Bloom, Menston Community Association, Menston Library committee, Climate Action Menston, MANT, Menston Retired Men's Forum, Scout supporter and Menston Primary School Governor.

2022/245 Public consultation and question time

Four members of the public were present at the meeting.

2022/246 Variation to the agenda

RESOLVED: to vary the agenda and consider the CIL Fund applications, followed by Public Consultation.

Proposed: Councillor Moore

2022/247 CIL Fund applications

An application for £7,195 from Menston Preschool was discussed and the Manager of Preschool answered queries raised by the Parish Councillors. The Parish Council agreed that this application fell within the remit of the Community Infrastructure Levy.

RESOLVED: to approve this application.

Proposed: Councillor Smith

Seconded: Councillor Metcalfe

An application for £50,000 from Menston Cricket Club was discussed and a representative from Menston Cricket Club answered queries raised by the Parish Councillors. The Parish Council agreed that this application fell within the remit of the Community Infrastructure Levy.

RESOLVED: to approve this application

Proposed: Councillor Smith

Seconded: Councillor Jo White

An application for £3,650 to provide a Community Fridge, based at Kirklands Community Centre was discussed and a representative from the group of volunteers who will be running the fridge explained the aims and objectives of the project and answered queries raised by the Parish Councillors. The Parish Council agreed that the application for the fridge fell within the remit of the Community Infrastructure Levy.

RESOLVED: to approve this application

Proposed: Councillor Smith

Seconded: Councillor Goodith White

The group representative was invited to attend future Parish Council meeting to give an update on progress and the take up of the service.

An application from Menston Retired Men's Forum for £500 was discussed. The Parish Council agreed that this application did not fall within the remit of the Community Infrastructure Levy and resolved to treat the application as a standard Parish Council grant application.

RESOLVED: to approve the payment of £500 as a standard Parish Council grant

Proposed: Councillor Smith

Seconded: Councillor Goodith White

The Parish Council discussed the payment of funds for each scheme and it was agreed that, once approved, the Chairman and Vice Chairman will liaise with the Clerk as to the progress of individual schemes and the stages at which the payments are made.

2022/248 Public consultation

A Menston resident reported some problems with surface water run-off from the Moor Lane development. Councillor Metcalfe agreed to attend a site meeting to be organised with the local residents and the Site Manager.

2022/249 Minutes of previous meeting and progress report

RESOLVED: that the minutes of the Parish Council meeting on 27th October 2022 be accepted as a true and accurate record.

Proposed: Councillor Moore

2022/250 Finance

- Monthly salary invoice
- Catriona Hanson – monthly zoom fee (£14.39)
- Catriona Hanson – stationery (£38)
- Small Print – Banners and boards (£390)
- Councillor Moore – Poppy wreaths (£43.98)
- To note the receipt of £500 Warm Space Award for Menston Library
- To note the payment of £239.94 for replacement parts for the Railway Station defibrillator

RESOLVED: to pay these invoices

Proposed: Councillor Moore

RESOLVED: to authorise Andrew Towlerton to apply for a grant from Localities for the Neighbourhood Development Plan

Proposed: Councillor Moore

RESOLVED: to approve a funding application for £21,000 from Kirklands (Menston) Trust. The Parish Councillors agreed that they like to see a more detailed set of accounts from the Trust.

Proposed: Councillor Goodith White

Seconded: Councillor Jo White

2022/251 To agree the Parish Council budget and precept for 2023-24

RESOLVED: to agree the Parish Council budget and to retain the existing level of precept at £54 per Band D equivalent.

Agreed unanimously

2022/252 Salary increase

RESOLVED: to agree to implement the annual salary increase for 2022-23

Proposed: Councillor Moore

2022/253 To discuss the need for Neighbourhood Forum or similar meetings

It was agreed that the Parish Council would support the Community Association in arranging two Neighbourhood Forum meetings each year. It was agreed that the first meeting should take place before May 2022. Chris Steele agreed to contact Paula Truman.

2022/254 To discuss highways proposals for Menston

Councillor Banister agreed to arrange an informal meeting with the Headteacher at Menston Primary School to discuss the proposal for Main Street. Councillor Needle agreed to represent the Parish Council.

2022/255 To discuss speeding traffic on Bingley Road

It was agreed that the concerns raised by a Menston resident and the Parish Council would be escalated to Simon D'Vali through a Ward Councillor.

2022/256 To agree a response to Bradford Council's Emergency Planning Team

Councillor Jo White had been in contact with Nigel Cawthorne who has agreed to look at the form.

2022/257 To discuss setting up a memorial to Peter Finlay

Councillor Smith confirmed that he had been in touch with the Finlay family to check that they were happy with the proposal for local fundraising. Councillor Smith has now circulated an email to key local residents.

2022/258 To receive an update from the Kirklands (Menston) Trust

Councillor Smith gave an update from the recent meeting. The meeting reviewed the current charging policy with a view to making the cost of room letting more sustainable. Two of the trustees have resigned recently and the Trust is now looking for new members.

2022/259 To receive an update about improvement to the parks in Menston

The last meeting agreed that they would put together a plan for play equipment and obtain some quotes.

2022/260 To receive an update from the Menston 2025 Heritage Group

Councillor Banister advised the meeting that the members of the group have agreed that they wish to become a sub-committee of the Parish Council. The Creative Director of Bradford 2025 will be attending the meeting on 30th January. A room at the back of Menston Library has been made available for storage. A heritage trail with QR codes will be established.

2022/261 To receive an update about the Wharfedale Greenway

There is no update.

2022/262 Leeds Bradford Airport – to receive an update

There is no update.

2022/263 The provision of safe pedestrian crossing on Main Street, by Menston Primary School - to receive an update

This item had been discussed under the item on highway proposals.

2022/264 To receive an update about the ACV applications

Councillor Smith agreed to continue chasing the Co-operative for a response to his request for information.

Councillor Needle gave an update about The Malt Shovel. He will be attending a meeting with the owners and will report back at the next Parish Council meeting.

2022/265 Chairman's remarks and correspondence

None.

2022/266 To consider any items to be held in closed session

None.

2022/267 Agenda items for the next meeting

Setting up working parties for:

- Christmas lights for 2023-2024
- The coronation of King Charles III
- A Library Committee

2022/268 Date of next meeting

Thursday 26th January 2023 at 7.00pm