

Menston Parish Council
Parish Council Meeting
Thursday 30th June 2022 at 7.15pm

MINUTES

Present: Councillors Philip Moore (Chairman), Marilyn Banister, Jamie Needle, Goodith White and Jo White

Clerk: Catriona Hanson

2022/125 Welcome and introduction from the Chairman

Councillor Moore welcomed everyone to the meeting.

2022/126 Election of the Chairman of the Planning Committee for 2022-23

This item was deferred from the May 2022 meeting. Councillor Moore thanked Councillor Metcalfe for acting as Chairman of the Parish Council's Planning Committee since 2006 and for his expertise and advice on all planning matters.

RESOLVED: to elect Councillor Needle as Chairman of the Planning Committee

Proposed: Councillor Moore

2022/127 Election of the Vice Chairman of the Planning Committee for 2022-23

It was agreed to defer this item until the July Parish Council meeting

2022/128 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors Metcalfe and Smith.

2022/129 To receive any disclosures of interest and requests for dispensation

The following disclosures of interest were noted:

Councillors Needle and Goodith White – members of Climate Action Menston

Councillor Banister – Non-pecuniary interest in Streetspace and member of Climate Action Menston

2022/130 Public participation

Three members of the public were present at the meeting; Chris Steele from Menston Area Nature Trust and two members of Menston Cricket Club.

Andy Buncall from Menston Cricket Club explained a proposal to provide a series of informal cricket coaching sessions in Menston Park during the summer. The Parish Council agreed to support this proposal and to make initial contact with Bradford Council on Mr Buncall's behalf.

John Stones from Menston Cricket Club provided more information about the Club's CIL application and invited representatives from the Parish Council to visit the Club. It was agreed that Mr Stones would circulate some suggested dates to the Parish Council.

2022/131 Minutes of the previous meeting and update on matters arising

RESOLVED: that the minutes of the Parish Council meeting on 26th May 2022 be accepted as a true and accurate record.

Proposed: Councillor Needle

2022/132 Finance

- To pay the monthly salary invoice
- To reimburse the Clerk £14.39 for Zoom subscription for June 2022

It was noted that the additional Jubilee medals had cost £274.32

RESOLVED: to pay these invoices

Proposed: Councillor Moore

A grant application for up to £4,000 for a replacement fence and notice board in Porritt's Field had been received from Menston Area Nature Trust, who are managing the field for the Menston Memorial Cottage Charity which owns it. Chris Steele gave a presentation about the proposal.

RESOLVED: to fund the fence and one of the notice boards. The Clerk agreed to seek advice reclaiming any VAT on these items.

Proposed: Councillor Moore

2022/133 Letter of intent from Kirklands (Menston) Trust

The letter of intent from the Kirklands (Menston) Trust was noted.

2022/134 To receive an update about CIL and to agree to form a working party to consider potential projects

Following the Parish Council meeting in May Councillor Needle had contacted a number of organisations who had applied for CIL funding to ask for more information.

It was agreed that Councillor Needle would set up a separate meeting to discuss the CIL applications in early August. All members of the Parish Council were invited to attend.

The Clerk agreed to devise an application form for the CIL applications and to advise any inquirers that the process is on-going.

2022/135 Hag Farm footpath – Councillor Goodith White gave an update about the footpath and agreed to raise the matter at the next meeting of the Local Access Forum.

2022/136 Empty shops in Menston – Councillor Goodith White raised concerns about the increasing number of empty shops in Menston. She gave an update about the Levelling Up and Regeneration Bill which would grant extra powers to Councils in England and enable them to force landlords of empty shops to rent out their premises. Councillor Moore agreed to contact the Co-op for an update about their premises in Menston.

2022/137 To discuss the DBS checks for library volunteers

It was agreed to retire this item from the agenda until a further update is available.

2022/138 To discuss the service level agreement with Bradford Council for Menston Library

It was agreed to defer this item to a future meeting.

2022/139 Platinum Jubilee 2022

Councillor Moore thanked everyone involved in the organisation of the Platinum Jubilee celebrations for their work in ensuring the event was such a success.

It was noted that the Parish Council's total expenditure to date is £4,789.25 although an invoice for the road closure costs is yet to be received from Bradford Council.

A total of £918.60 of voluntary collections was collected at the various events. It was agreed that Councillor Jo White would consult Nigel Cawthorne as to how much of the total should be donated to the Disasters Emergency Committee for the Ukrainian Humanitarian Appeal.

2022/140 Parks and greenspaces

Following a discussion, it was resolved to ask Bradford Council's Parks Service to carry out two additional grass cuts in Menston Park – once in July and once in August.

2022/141 Website update

Councillor Goodith White gave an update about the website. The website is currently at the testing stage and will be ready to go live, once any technical issues have been resolved. Councillor Banister made inquiries about adding a secure area on the website for documents and setting up specific email addresses for each of the parish councillors. Councillor Goodith White agreed to raise these queries with the website developers.

2022/142 Wharfedale Greenway

Councillor Needle advised the meeting that there is no update.

2022/143 Leeds Bradford Airport

Councillor Banister had circulated an update about the airport.

2022/144 Safe pedestrian crossing and pavement improvements on Bingley Road

Following the last meeting Councillor Metcalfe had contacted Simon D'Vali to ask for an update. Councillor Needle agreed to contact Councillor Metcalfe to ask whether there had been any response from Mr D'Vali.

2022/145 Menston Co-op and the Asset of Community Value application

Councillor Moore advised the meeting that the Co-op is challenging the Asset of Community Value application. It was agreed that the Parish Council would submit a supporting statement and Councillor Moore agreed to contact Councillor Smith about this.

The Parish Council resolved to submit the application for The Fox and Menston Cricket Club.

2022/146 Chairman's remarks and correspondence

None.

2022/147 Agenda items for the next meeting

None

2022/148 Items to be considered in closed session

An item about the Parish Council insurance was discussed in closed session. It was agreed that the Clerk would contact the Insurance Company to answer their queries.

2022/149 Date of next meeting

The next meeting will be the Parish Council meeting to be held on Thursday 28th July 2022 at 7.00pm.

There was no further business and the meeting closed at 9.10pm